

# SGO 2025 Allied Health Professionals Meeting

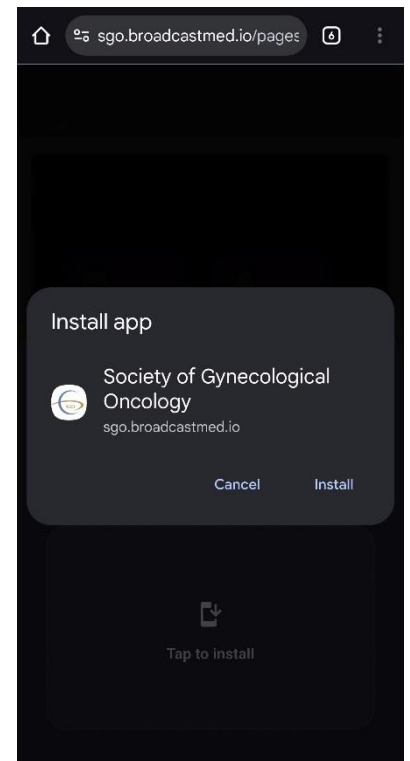
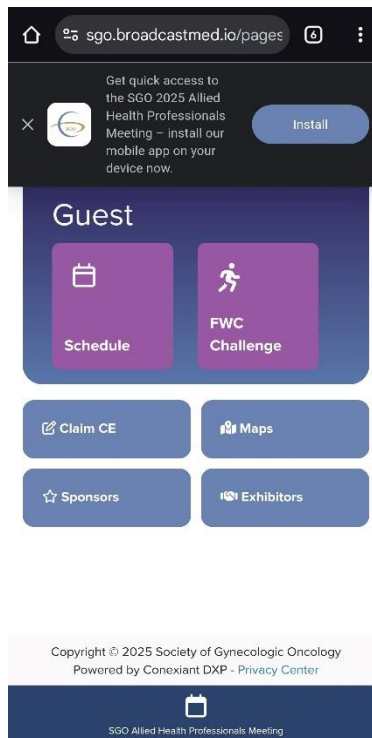
## Mobile App Instructions - Android

No app store hassle required! Simply follow the step-by-step guide below to download and access the app

**Step 1:** Go to  
“sgo.broadcastmed.io” or scan  
the QR Code below.

**Step 2:** Click the “Install”  
button that pops up.

**Step 3:** Click “Install” again  
on the next screen.

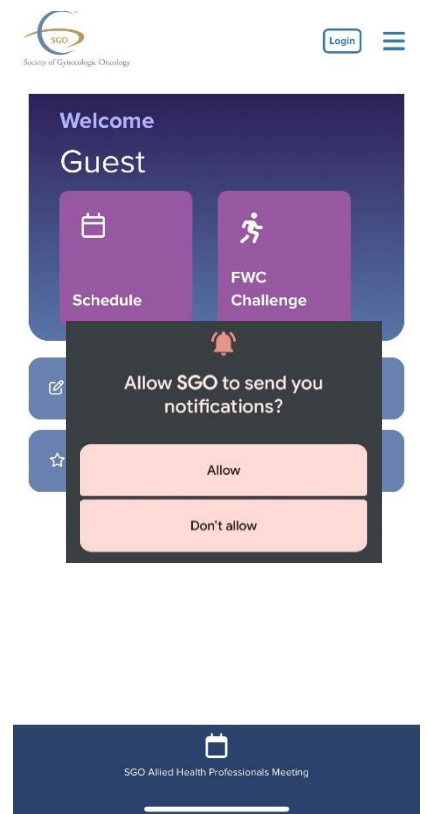
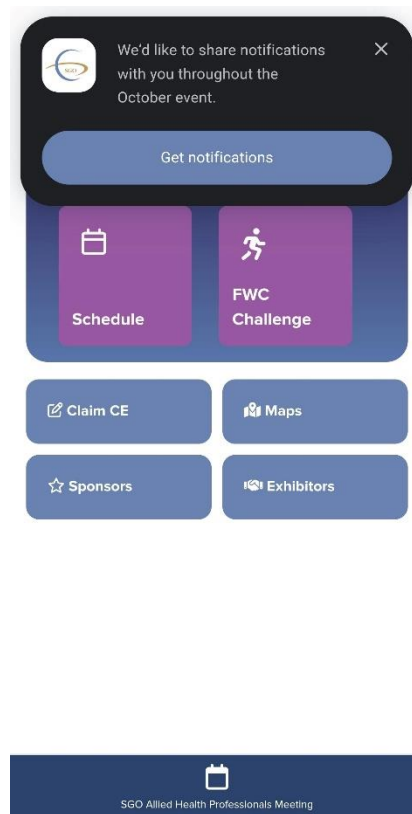
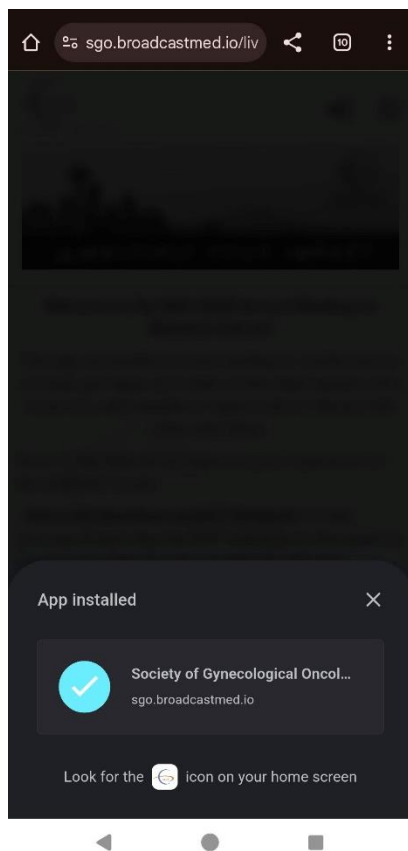


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**Step 4:** The message below will appear, click the “X” and look for the SGO icon on your home screen.

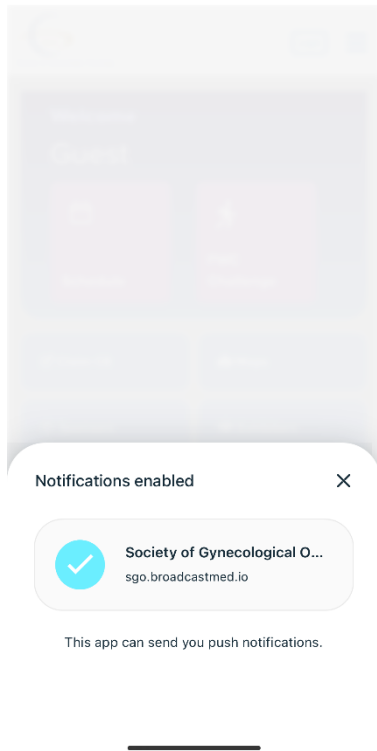
**Step 5:** Launch the SGO App. A pop-up “Get Notifications” will appear, select that button.

**Step 6:** Select “Allow.” By enabling this, the app will be able to send alerts, messages, announcements, or other important updates. It’s a good idea to allow notifications, especially if you don’t want to miss anything important during the meeting. Depending on your device settings, you can adjust the notification preferences.

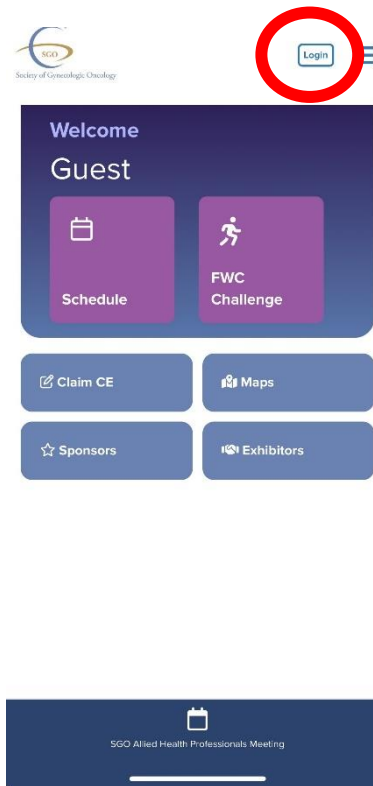


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**Step 7:** No action, a prompt will appear that notifications are enabled.



**Step 8:** Press the login button at the top right. Enter in your email and password that was used to register for this SGO event.



**Step 9:** Once you are logged in you will see a prompt asking if you want to stay logged in for up to 60 days. Select "yes" if this is your own personal device. The app will keep you logged in through the remainder of the event. Please see below for additional FAQs/Troubleshooting.

**Step 10:** Enjoy browsing the mobile app for content materials – the agenda, CE information, handouts and network with other SGO attendees, viewing the exhibitor page or sponsorships. If you opt in to the networking page, that allows attendees to connect with you and send a direct message within the app.

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## **Q: How do I download the Mobile App?**

A: No app store hassle required! Go to “[sgo.broadcastmed.io.com](https://sgo.broadcastmed.io.com)” website on your mobile device through any browser, i.e. Chrome. A pop-up will read, “Get quick access to the SGO Allied Health Professionals Meeting – install our mobile app on your device now.” Click the install button. Follow the steps that will appear to save this app on your home screen based on your device. Then, navigate to the SGO icon on your mobile device to launch the SGO app.

## **Q: How do I opt-in for notifications?**

A: Once the app is installed on your phone, a pop-up will appear that reads, “We'd like to share notifications with you throughout the October event.” Select, “Get Notifications.” One more pop-up will appear, “SGO Would Like to Send You Notifications.” Select, “Allow,” and notifications will be enabled.

## **Q: Now that the app is installed, how do I login?**

A: Click on the top arrow button to the right of the Society of Gynecologic Oncology logo. Please enter your email address tied to your SGO registration.

## **Q: Can I stay logged in?**

A: Yes, you have the option to select “Yes, remember this device” and be logged in for up to 60 days.

## **Q: Will SGO send notifications to the app?**

A: Yes, notifications may be sent to your device pertaining to SGO Allied Health Professionals Meeting and you will receive those based on your phone's device; you can change those as needed. For example, on Apple devices, it will be set as alerts on your lock screen, notification center, and banner. You will also see a number in the right-hand corner of the SGO app when not in use. When the app is in use, the top navigation bar has a bell icon, “notifications.” Click that icon to review notifications pushed to your device.

## **Q: How do I know if I am logged in for future use?**

A: Within the app, at the top on the left-hand side you will either see a Login button or your photo (if you have one uploaded). If you do not have one uploaded, you'll see your initials while logged in instead. If you see the login button, please proceed to login using your SGO email address and password.

## **Q. How do I access SGO Event materials?**

A: Click on the “home” icon at the bottom of the app, this will allow you browse conference materials such as meeting sessions, speakers, etc.

## **Q. How do I connect with other SGO attendees within the app?**

A: Click on the “Networking” icon within the app. Opt-in to this feature. Browse other attendees and select the connect button, then select “send request.” Once the other attendee accepts, you'll be notified and can also see them under “connections.” Once connected, select the message bubble icon and type out a subject, message and hit “send message.”

## **Q. How do I change my time zone pertaining to session start times?**

A: If you downloaded the app in Central Time Zone for example, and then traveled to Denver in Mountain Time Zone, you can change your time zone within the app. Open the app, select “Schedule.” Above the search bar, you will see “Preferred (CST)” click on the pencil to change to MST. The agenda will populate accordingly.

## **Q: How do I close out of the app or refresh?**

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A: Similarly, as you would close out of any app on your mobile device. For Apple devices, swipe up on your phone and then swipe up again to close out of the SGO app. For Android devices, swipe up and click the SGO logo that will appear at the bottom to close.